

NWQG Quiltique 2009 Policy Rules and Policies

1. Each consignor must be a current paid member of Northwind Quilters Guild (NWQG) or an immediate family member of a current NWQG member may be a consignor.
2. No food or drink of any kind may be sold at the Quiltique.
3. All items must be hand-crafted quality or craft/quilt related. The committee has the right to refuse any items deemed inappropriate. Display of more than 20 similar items from any one (1) consignor is at the discretion of the Quiltique committee. Items will be moved around during the show based on space available.
4. Each item must have a fully completed tag secured (no straight pins) and clearly visible. We recommend that very small items be mounted on larger cards or placed in larger containers or baggies to help avoid loss or theft. Make sure any props or racks you bring to display your merchandise have your name and consignor number clearly marked.
5. When pricing items, remember taxes appropriate to the City of Fairfield/Senior Center (15% of gross) and the Guild consignment of 10% will apply. The total of 25% will be deducted from your gross total.
6. All items must be priced in \$0.25 increments (e.g., \$1.00, \$1.25, \$2.50, \$4.75). Items not priced this way will be lowered to the nearest \$0.25 (e.g., \$1.68 will become \$1.50).
7. Each item must be entered on the inventory sheet before you will be able to check in. Each item must be listed separately with its own number which must match its tag number. The consignor should make a copy of the completed sheet(s) for their records.
8. NWQG will not be responsible for lost, broken, or stolen items. Any monetary losses (bad checks) will be divided among all of the consignors according to their sales percentage of the Quiltique's gross income (e.g., a bad check of \$60 is 1% of a \$6000 gross income, so each consignor's income would be reduced by 1%).
9. Each consignor's share of the Quiltique's profit will be calculated and checks will be mailed to the consignors after all customers' checks have cleared the bank, approximately 4 to 6 weeks after the close of the show.
10. Each consignor must bring their items (clearly tagged) and their inventory sheet(s) to the Quiltique area on Friday, March 20th, between 8:30 am and 2:30 pm. One of the Quiltique committee will go through the inventory with the consignor and check in each item. The items must be in numerical order for check-in. Make sure to allow plenty of time for this process. If you are bringing any props or display racks, bring them at this time.
11. Take Down of the Quiltique will start when the show closes at 4:00 pm on Sunday, March 22, 2009. Each consignor will need to check out their unsold items after take-down is complete. Check Out will begin shortly after this on Sunday, March 22, 2009. Allow plenty of time for this process. Check Out will not begin until the Take Down is finished.
12. Each consignor must work a minimum of four (4) hours in the Quiltique during the show and at least two (2) hours during either set-up or take-down. The consignor is responsible for getting one short training session from one of the committee members before their first shift. The consignor's time can be transferred to a proxy (no children, please) if cleared with a Quiltique committee member.

If you have any questions or concerns, please contact us!

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